

BENEFITS OF PAYING VOLUNTARY CONTRIBUTIONS:

It is very beneficial to an insured contributor to pay Voluntary Contributions because these payments prevent a break in your contribution payments and help you to qualify or increase your Retirement benefit or future benefits payable to your survivors.

Payments are to be made no later than fourteen days from the date specified in the letter that you would receive from Social Security. However, if you are unable to pay on the due date, you must inform the Chief Executive Officer, who may reconsider and give you an additional four weeks in which to pay.

If your payments are more than six weeks late, you will need to reapply for Voluntary Insurance and will be required to work for an additional 50 contribution weeks to re-qualify.

WHAT HAPPENS IF YOU RETURN TO WORK:

If you should return to work while making payments of Voluntary Contributions, you must inform Social Security immediately.

You will be advised to cease payments, as your new Employer will then be responsible for payment of contributions on your behalf as an employee.

CONNECT WITH US:

SSB Branch Offices:

Belize City

+501.223.6677/ +501.224.5025

Belmopan

+501.822-0085/ +501.822.0086

Corozal

+501.422.2276/ +501.422.3305

Dangriga

+501.522.2101/ +501.522.3393

Independence

+501.523.2083

Orange Walk

+501.322.2217/ +501.322.0220

Punta Gorda

+501.722.2076

Placencia

+501.523.3619

San Pedro

+501.226.2625/ +501.226.3659

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 -  **www.socialsecurity.org.bz**
 -  **info@socialsecurity.org.bz**
 -  **+501.639.5745 (Messages Only)**
 -  **SocialSecurityBoard,Belize**



SOCIAL SECURITY BOARD



SELF-EMPLOYED & VOLUNTARY CONTRIBUTOR

A Self-Employed Person is a person gainfully occupied in self-employment in Belize who is not an employed person and between the ages of 18 and 60.



SELF-EMPLOYED CATEGORIES:

The categories of persons may include but are not limited to:

- Professionals, Proprietors, Farmers, Fishermen, Taxi Drivers, Street Vendors & Traders, Technicians, Tour Operator,
- Housewives/House Husbands, or
- Other persons who offer their skills and service for pay and are not subject to the general direction and control of the recipient of the service.

RATE OF SELF-EMPLOYED CONTRIBUTION:

The weekly contribution rate is seven percent (7%) of the declared weekly income.

Minimum Weekly Income of \$55.00
Maximum Weekly Income of \$320.

PROOF OF IDENTIFICATION:

- Valid Social Security Card bearing “Valid for Employment”

PROOF OF ADDRESS

- Utility Bill for Self-Employed Person and Business in Belize.

(Must be active and recent, within the past 3 months.)

Where the individual does not have a utility bill in their name but is renting or residing with someone then, said person(s) must submit the following:

1. Rental Agreement or a completed statutory declaration form from the landlord signed by a Justice of the Peace with an affixed \$1.50 stamp; and
2. A valid ID Social Security Card or Passport from the landlord; and
3. Original Belize utility bill in the landlord’s name.

SELF-EMPLOYED PERSON - DOCUMENTS:

Optional if business is not required for business registration under the Laws of Belize.

- Business Tax Certificate
- Certificate of Registration
- Certificate of Incorporation
- General Sales Tax Certificate
- Tax Identification Number (TIN) Letter
- Trade License Certificate

VOLUNTARY CONTRIBUTOR

A Voluntary Contributor is a person who has been accepted to pay Voluntary Contributions when they are no longer employed.

A Certificate of Voluntary Insurance shall entitle the Voluntary Contributor to pay contributions in respect of any week not earlier than thirteen (13) contribution weeks prior to the date of application, and of any week for which no contribution is otherwise payable by his or on her behalf.

To qualify, you must:

- Be under 65 years of age; and
- Have not received a Retirement or Invalidity Benefit from SSB; and
- Be ordinarily resident in Belize; and
- No longer be in insurable employment; and have 150 paid contributions on his behalf since June 1, 1981.

VOLUNTARY CONTRIBUTOR - REQUIRED DOCUMENT:

PROOF OF IDENTIFICATION:

- Valid Social Security Card bearing “Valid for Employment”

PROOF OF ADDRESS

- Utility Bill for Voluntary Person in Belize. (Must be active and recent, within the past 3 months.)

Where the individual does not have a utility bill in their name but is renting or residing with someone then, said person(s) must submit the following:

1. Rental Agreement or a completed statutory declaration form from the landlord signed by a Justice of the Peace with an affixed \$1.50 stamp; and
2. A valid ID Social Security Card or Passport from the landlord; and
3. Original Belize utility bill in the landlord’s name.

RATE OF VOLUNTARY CONTRIBUTIONS:

The weekly contribution rate is three and one fifth percent (3.2%) of the average weekly insurable earnings on the date of no longer being an insured person.

The average weekly insurable earnings is the sum of the Insurable earnings in the best three years of contributions in the last fifteen years divided by 150. The weekly rate of voluntary contributions may range from a minimum of \$1.76 to a maximum of \$16.64